

**Mills E. Godwin High School PTSO Board Meeting Minutes
January 10, 2022
Microsoft Teams Meeting at 6:00pm**

Board Members in attendance (“X”):

Natasha Butchko		Pam Gibbs	X	Debi Knott	X	Nathaniel Pfeffer	X	Luis Vaughan	X
Ling Chen		Andrew Hamilton		Vaiden Lindsey	X	Robin Pfeffer	X	Alexandra Wassmerar	
Kari Crider		Davis Hollister		Susan Lionberger		Heather Schmidt	X	Tamara Wyatt	X
Shriya Das	X	Elsa Hoppe		Robin Lownsbury		Kelly Shaffer		Annie Yuan	
Stacey Daub	X	Mary Hutcheson	X	Glenn Mott	X	Martha Shippee	X		
Padraic Dempsey		Jennifer Kazzie	X	Andrea Mulvaney	X	Stacy Smyth	X		
Lee Dolan	X	Carter Kelly	X	Shriya Pasvavala	X	Bryan Stevenson	X		
Leigh Dunavant	X	Avery Knott		Erin Pfeffer	X	Cheri Taylor	X		

Meeting started at 6:00pm

REPORTS:

SECRETARY’S REPORT

Tamara Wyatt shared the following updates:

- December 13th Meeting Minutes have not been completed. They will be submitted for review within the week.

TREASURER’S REPORT

Debi Knott shared the following report:

- Reviewed the latest Godwin PTSO Budget by line item via a shared screen view
- The bank balance as of December 31, 2021 is \$19,527.43
- A profit of \$942.75 was recorded during the month of December 2021

PRINCIPAL’S REPORT

Leigh Dunavant shared the following news and updates:

- Wished everyone a Happy New Year!
- Reminded everyone that tonight at 7PM is the Course Recommendations & Selections for 2022-23 Town Hall Meeting for Godwin Students & Parents; She will also share some thoughts on “Finding Balance” and what’s best for the individual student. There will be a repeat of tonight’s presentations this Thursday, January 13 for rising Freshmen.
- Shared that a Mr. & Mrs. G(odwin) Pageant will take place the first weekend in February – this is a fundraising event and usually generates a lot of interest.
- Shared that she (and staff) is constantly wrestling with COVID-19 CDC recommendations vs. Henrico County’s recommendations, which are currently not in sync regarding Quarantine times: the CDC is now recommending five (5) days, but Henrico is still requiring ten (10) days [it was mentioned in the chat that Henrico had not received any additional guidance from VDH]. She is aware that this creates frustration for families and for Godwin staff. Her hands are tied and has no new information to share at this time. There is a HCPS COVID meeting this Friday and she hopes to get some updates to share with the PTSO.

- Shared that she and staff are committed to staying healthy. They recognize it is a challenging year for everyone, especially for students who get sick, or who must quarantine for ten days. She is encouraging all staff to make updates regularly so students and parents know what's expected to be completed by students who are out of school.
- She asked if there were any questions. There were two from Bryan.
 1. What is the most frequently asked COVID-related question from parents?
Leigh said the first is regarding CDC vs. Henrico County differences in quarantine periods; and the second is, "how can they get their kids caught up on missing work?" She said that staff is encouraging kids to get caught up during their Common Study period.
 2. Is there anything the PTSO can help Leigh with related COVID challenges? Leigh did not believe there was anything we can help with at this time

Bryan thanked Leigh for representing our school, students, parents, and staff. He knows it's tough, but on behalf of the PTSO, he expressed our sincere appreciation for everything she does – at all hours of the day. He offered the PTSO as a source for volunteers and support whenever she needs it.

MEMBERSHIP/EAGLE FUND (Susan Lionberger/ Robin Lownsbury)

- no report at this time

CAVE/SPIRIT WEAR (Martha Shippee, Lee Dolan, Ling Chen)

Lee Dolan shared the following updates:

- Thanked everyone for their help with December deliveries. Only a few items remain on backorder from the pop-up store and they are in touch with those families to coordinate delivery as soon as things arrive.
- Shared that they don't have figures on how much the virtual pop-up store made in November and December, but they should have an update for us at an upcoming meeting.

Martha Shippee shared the following update:

- The \$300 line item in the budget was for the new Godwin branded lanyard order.

Bryan thanked the CAVE/Spirit Wear committee for all of their help the last day of school before the Winter Break. There were a lot of things happening that day and a lot of last minute changes. Their flexibility was appreciated.

STUDENT REPS (Robin Pfeffer)

- no report at this time

HOSPITALITY (Andrea Mulvaney, Mary Hutcheson, Martha Shippee)

Andrea M. shared the following updates:

- February Mailbox Treats are in the works for February 9, but for drop off only since Volunteer Restrictions are in force due to COVID-19.

Bryan thanked the committee for being flexible.

PROGRAMS (Pam Gibbs)

Pam Gibbs shared the following updates:

- February 21 is Junior College Night
- March 14 is Getting to Know Godwin
- April event is TBD
- May event is a partnership with the Cameron Gallegar Foundation

Bryan asked Pam and the committee for guest speaker ideas for the April event. He mentioned that there is \$1,000 in the budget for guest speakers if needed.

OPEN DISCUSSION

- Scholarship Fund information is forthcoming. Stacey Daub is aware and will start planning the roll out of the application and notification. Jennie Kazzie added that last year's applications were due April 30th.

PRESIDENT'S REPORT

Bryan Stevenson shared the following:

- Asked us to start considering next year's PTSO positions for the Board and all committees.
- He's still working on Traffic Committee coordination
- He mentioned that the bylaw change recommendation to our dissolution section is still being worked on. He will share updates at the next meeting.
- He thanked everyone for their support and their work behind the scenes to keep the PTSO moving.
- He asked if there were any questions. There were none.

Meeting adjourned at 6:32 PM

Minutes respectfully submitted by Tamara Wyatt