

**Mills E. Godwin High School PTSO Board Meeting Minutes**  
**October 10, 2022**  
**Meeting at 6:00pm**

**Board Members in attendance (“X”):**

Nevine Anderson	X	Leigh Dunavant	X	Carter Kelly		Shriya Pasvavala		Luis Vaughan	
Ling Chen		Pam Gibbs	X	Bobby Knaupp	X	Emily Perkins		Andrea Wassamer	X
Kari Crider		Davis Hollister		Debi Knott		Mauli Shah	X	Alexandra Wassamer	
Shriya Das		Elsa Hoppe		Vaiden Lindsey	X	Martha Shippee	X	Allison Wright	X
Padraic Dempsey	X	Mary Hutcheson	X	Susan Lionberger		Stacy Smyth	X	Tamara Wyatt	X
Lee Dolan	X	Jennifer Kazzie	X	Andrea Mulvaney	X	Bryan Stevenson		Annie Yuan	

*Meeting started at 6:03PM*

**REPORTS:**

***SECRETARY’S REPORT (Tamara Wyatt)***

**Tamara Wyatt shared the following updates:**

- Asked group if there were any changes to the September 12, 2022, minutes that were distributed by email earlier (from Bryan Stevenson).
- Asked for a motion to approve the September 12, 2022, Meeting Minutes.
- Motion was made and seconded and voted on as approved.
- Tamara reminded everyone to sign tonight’s role and to include their role.
- Tamara reminded the group that anyone who has not signed the annual disclosure notice will receive an email reminder to do so. It is critical that everyone signs it this year.

***TREASURER’S REPORT (Debi Knott)***

**Bryan Stevenson shared the following updates:**

- Debi is out of town. No report to share.

***PRINCIPAL’S REPORT (Leigh Dunavant)***

**Leigh Dunavant shared the following news and updates:**

- PSAT Day for 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> graders is on Wednesday, October 12. Those not taking it will go to Senior Convocation at 10:00AM. There will be grade-level activities in the afternoon. Seniors will be able to leave after Convocation as one of their Senior privileges.
- There is a virtual Senior Parent Meeting at 7:00PM on Wednesday, October 12.
- A football game against Deep Run is this Friday, October 14.
- There will be a fundraiser for the Godwin Marching Band this weekend. The Marching Band is having a terrific year! They have won 1<sup>st</sup> or 2<sup>nd</sup> place in every competition they have been in thus far this year.
- The Godwin Field Hockey team is also having a great year – they are 2<sup>nd</sup> in the region right now.
- Henrico County reached out to Leigh about Godwin hosting the “To Smart to Start” substance use prevention program. Several Henrico organizations will come together and present “Hidden in Plain Sight” on October 27. This is a County event, NOT a PTSO event. It will include two individuals from “ORBIT,” a program for recovering inmates who were jailed for substance abuse, possession, etc. All high schools will be invited to attend. Additionally, Godwin will have several programs for students that focus on substance use prevention during that same week.

- Trunk or Treat will be on October 28.
- Teachers and kids are doing great with attendance, so much better than last year. We are at 11% absenteeism. We were at 8-9% before COVID.
- Leigh is incredibly proud of our kids for getting into the spirit this year – attending activities, etc.
- Leigh is going to start conducting Mental Health days on the second Monday of the month, as she has done in the past, as well as parent forums which will begin again in November.
- Leigh introduced Bobby Knaupp, History Teacher, and our 2022-23 PTSO faculty representative.

Comments – Traffic is much better, thank you to the traffic committee. Student comment said having the officer there is so much better this year. Next traffic meeting is with Bryan and BPW. Bryan mentioned crosswalk issues and

### ***STUDENT REPS (Pam Gibbs)***

**Pam Gibbs shared the following updates:**

- Pam had seven students sign up for PTSO representative positions. The applications need to be reviewed and vetted. Mauli Shah volunteered to review and select four to fill the roles and one alternate in case one of the four can no longer participate.

### ***CAVE/SPIRIT WEAR (Kari Crider, Lee Dolan)***

**Lee Dolan shared the following updates:**

- The CAVE has been open the past two Fridays, will be open this coming Friday, as well as have a table at this Friday's football game against Deep Run.
- The kids are excited that the CAVE has reopened. They have sold out of several items.
- The website needs to be updated to reflect that deliveries are managed by volunteers and that it may be a day or two, not immediately or the day an order is placed.
- The Online Pop-up Shop will return but no date has been determined.

Bryan thanked the committee for all of their help and hard work volunteering to run the store at the multiple events. Bryan suggested using the Facebook page to spread news about the CAVE and expectations with deliveries, hours, etc.

### ***EAGLE FUND/MEMBERSHIP (Susan Lionberger, Robin Lownsbury)***

**Bryan Stevenson shared the following updates:**

- Neither Susan nor Robin was present; Bryan asked that anyone who receives complaints about not getting their stickers or their discount for spirit wear send an email to Bryan or Susan.

### ***PROGRAMS (TBD)***

**Bryan Stevenson shared the following updates:**

- Bryan reiterated news of the upcoming Mental Health programs.

### ***HOSPITALITY (Mary Hutcheson, Andrea Mulvaney, Martha Shippee)***

**Martha Shippee shared the following updates:**

- Next event is November 6.

### ***PRESIDENT'S REPORT (Bryan Stevenson)***

**Bryan Stevenson shared the following:**

- Back filling of PTSO positions is going to be critical. If we know people who would be interested in joining or volunteering, please let Bryan know. We will need a president, treasurer, and secretary for next year and beyond.
- Bryan asked Mauli to share an update about volunteers: She is working with the front desk to make sure that everyone who volunteers has a volunteer form completed. It is a requirement. Bryan reminded everyone to use those volunteers for events, not just friends or people they know. Again, if they volunteer, they are required to complete a form.
- Next meeting is November 14, and it will be virtual.
- College Funding Coach event is tonight – attend, even if you did not sign up. There have been about 100 sign-ups so far so it should be a good turnout!

***OPEN DISCUSSION***

- No questions or comments.

*Meeting adjourned at 6:42PM.*

*Minutes respectfully submitted by Tamara Wyatt.*