

**Mills E. Godwin High School PTSO Board Meeting  
September 14, 2020  
Microsoft Teams Meeting at 7pm**

**Board Members in attendance:** Peggy Berkeley, Pam Gibbs, Cindi Houtz, Bryan Stevenson, Robin Pfeffer, Leigh Dunavant, Tamara Wyatt, Kelly Shaffer, Martha Shippee, Cheri Taylor, Jennifer Kazzie, Robin Lownsbury, Stacy Smyth, Holly Hamilton, Kenny Campbell, Chloe Borchers, Nate Pfeffer, Andrew Hamilton, Carter Kelly and Padraic Dempsey.

**Board Members not in attendance:** Stefanie Harrington, Glenn Mott, Amy Englund, Susan Lionberger, Heather Schmidt, Debi Knott, Kristin Berrier, Kari Crider, Josh Burton, Shriya Pasyavala, Elsa Hoppe, Shriya Das and Kerrington Dunn.

Peggy Berkeley called the meeting to order at 7:05 pm. The August 24, 2020 PTSO Board meeting minutes were approved.

***Reports:***

**Principal: Leigh Dunavant –**

Indicated the first couple of weeks of school went well with expected issues.

The help desk has been open all week and advertised in e-mails. The front office has also been open for the duration of the school day, every day.

Back to school night will take place on September 17.

Town halls will resume every other week.

Virtual club fair is upcoming next week.

Common study/ homeroom will begin next week with open teacher hours.

Ms. Dunavant wanted to express gratitude to the PTSO for the flowers provided for opening week.

**Secretary: Bryan Stevenson-**

The revision to the by-laws was moved forward to the general membership for a vote (on Facebook). There were 25 in favor of revision to the bylaws, no opposition. Stacy Smyth confirmed that this is a quorum of PTSO members. The measure passed.

Bryan mentioned that he received disclosure responses from many board members but there are few outstanding. He will be reaching out to those who have yet to respond.

Bryan is to verify all the votes counted on the PTSO Facebook are from PTSO members (site is not just restricted to PTSO members.)

**Treasurer: Robin Pfeffer –**

As of July 1, 2020, the PTSO BB&T bank balance is \$17,214.36.

Cave income for the year is \$848.00. Eagle Fund and Membership income is \$1,650.00.

Expenses for the period are \$159 for accounting software, \$506 for insurance and \$58.42 for PayPal fees.

The current bank balance, September 14, 2020 is \$18,988.94

As discussed last month, no budget has been adopted for the year.

**Cave: Tamara Wyatt/ Kelly Shaffer/ Martha Shippee-**

There was a big sale leading up to and starting the school year. Sales have slowed down in the past week

Tamara discussed the idea of a shirt design contest for the students for this year's shirt. Tamara proposed that this contest be open to all grade levels. An idea was proposed that the student reps to the PTSO vote on the design.

**Membership/Eagle Fund: Cindi Houtz-**

More messages will be forthcoming about joining the PTSO and supporting the Eagle Fund. It was agreed that it would be included in this week's Eagle Express.

Peggy asked about the e mail list associated with members. Cindi indicated that management of that list is can be challenging since members can opt out of e mails when they sign up.

Tamara Wyatt asked about matching gifts. Her company, Citizen Bank, had not seen a follow up on their proposed matching gift.

**Student Reps: Holly Hamilton**

Chloe Borchers and Kenny Campbell will be the senior student representative chairs. Shriya Pasyavala will be the junior student representative chair.

Still recruiting freshman to participate in the PTSO. Deadline for applications has been extended.

**Programs: Pam Gibbs-**

The college funding coach program will be taking place virtually on October 28.

**Hospitality: Robin Lownsbury**

Committee interested in having a snack basket available to staff and faculty in the building. Based on anticipated less opportunities for revenue, there was discussion of doing a signup genius as a way to get items.

**Website: Jennie Kazzie-**

Jennie confirmed that all approved minutes will be posted on the website.

**Communications: Cheri Taylor -**

Voting for the audit will be posted on the Facebook page.

**President: Peggy Berkeley –**

Peggy will be presenting at Back to School night. Traditionally a general meeting of the PTSO is held this night. This virtual presentation will be considered a general meeting. The audit will be presented and posted on the Facebook page for a membership approval vote. That vote will need to be recorded by Bryan Stevenson

**No updates from Volunteers, Lay Advisory, Scholarships, Legislation**

**Upcoming Dates:**

Next virtual board meeting will take place on October 12, 2020

*Meeting adjourned at 7:41 pm.*

*Respectfully submitted by Bryan Stevenson*